



ANNEX II: TERMS OF REFERENCE

Roadmap for the implementation of the 2021 UfM Ministerial Declaration on Sustainable Blue Economy and related Monitoring, Reporting and Evaluation system - 03 - PRO478WEB-2023

1. BACKGROUND INFORMATION.....	2
1.1. Partner country	2
1.2. Contracting authority	2
1.3. Relevant background.....	2
2. OBJECTIVE, PURPOSE & EXPECTED RESULTS.....	2
2.1. Overall objective.....	2
2.2. Purpose.....	2
3. ASSUMPTIONS & RISKS	4
3.1. Assumptions	4
3.2. Risks	4
4. SCOPE OF THE WORK	4
4.1. Results and outputs to be achieved by the Contractor.....	4
4.2. Project management	5
5. LOGISTICS AND TIMING.....	5
5.1. Location	5
5.2. Commencement date & Period of implementation of tasks	5
6. REQUIREMENTS.....	5
6.1. Staff	6
6.2. Office accommodation	7
6.3. Facilities to be provided by the Contractor.....	7
6.4. Equipment	7
7. REPORTS.....	8
7.1. Submission & approval of reports.....	8
7.2. Language	12



1. BACKGROUND INFORMATION

1.1. Partner country

N/A

1.2. Contracting authority

Secretariat of the Union for the Mediterranean (UfM or Contracting Authority)

1.3. Relevant background

- The Union for the Mediterranean (UfM) was created by the Euro-Mediterranean Heads of State and Government on 13 July 2008 at the Paris Summit for the Mediterranean. It was launched as a continuation of the Euro-Mediterranean Partnership (Euro-Med), also known as the Barcelona Process. The Secretariat of the UfM was created by a decision of the UfM Heads of State and Government on 4 November 2008 in Marseille. By now, the Union for the Mediterranean includes 43 member countries.
- The UfM constitutes a framework for political, economic and social relations between the European Union and the Southern and Eastern Mediterranean countries and is inspired by the goals set out in the Barcelona Declaration, namely working towards the creation of an area of peace, stability, security and shared economic prosperity, as well as full respect for democratic principles, human rights and fundamental freedoms and promotion of understanding between cultures and civilizations in the Euro-Mediterranean region. The UfM Secretariat ensures operational follow-up of the regional priorities identified and, in partnership with key international actors, promotes region-wide cooperation projects and initiatives that address the root causes of the current regional security and socio-economic challenges to foster enhanced regional integration and sustainable development.
- Within this framework, the first UfM Ministerial Declaration on Blue Economy (BE) was adopted on 17 November 2015 (https://ufmsecretariat.org/wp-content/uploads/2015/11/2015-11-17-declaration-on-blue-economy_en.pdf). It sat the basis for the first framework on Euro-Mediterranean collaboration on maritime/marine affairs.

Six years later and following a large participative process including countries and stakeholders at large, Ministers adopted on the 2nd of February 2021 a second ambitious declaration on shared goals with an expanded scope in terms of areas of cooperation, principles and common actions, to address the joint challenges for the future of the Mediterranean Sea and its region.

The declaration is available at <https://ufmsecretariat.org/wp-content/uploads/2021/02/Declaration-UfM-Blue-Economy-EN-1.pdf> together with the leaflet <https://medblueeconomyplatform.org/wp-content/uploads/2021/01/file-library-6a65882258329c143c28.pdf> and a video summarising past achievements and way forward <https://medblueeconomyplatform.org/vkc/news/video-a-sustainable-blue-economy-for-the-mediterranean-region-749c9796a1/>

The declaration covers the following priority areas of cooperation jointly identified by the UfM member countries:

- governance and the future of sea basin strategies in the Mediterranean region



- marine research and innovation, skills, careers and employment:
- sustainable food from the sea: fisheries and aquaculture
- sustainable, climate-neutral and zero-pollution maritime transport and ports
- interactions between marine litter and the blue economy
- coastal and maritime tourism
- Maritime Spatial Planning and Integrated Coastal Zone Management
- marine renewable energies
- maritime safety and security of blue economy activities
- sustainable investment in the blue economy

An accurate state of the art of Sustainable Blue Economy is available at <https://ufmsecretariat.org/wp-content/uploads/2021/07/21.7.19-2021UfM.studydefEN-web.pdf>

- The above Declaration has been turned into a Roadmap for implementation. While the 10 Ministerial priorities remain, the UfM Working Group on Blue Economy has adopted an operational approach and started to address three areas of action (supported by a cross-cutting axis) on which countries are already concretely cooperating and advancing. Namely:
 - Small ports and the diversification of marinas beyond maritime transport, linking to (for example), aquaculture, tourism, energy, and marine litter facilities. This could encompass transformative innovation for small-scale ports and fostering ports as ‘hubs’ of clean and renewable energy, as well as the ability of ports to adopt fully circular models.
 - Introduction to the concept of Sustainable Smart Specialization and innovation on local value chains, including (i.e.) the scaling-up of good practices on sustainable food value-chains; financing tourism diversification/digitalization; or scaling-up innovation practices across the sea basin.
 - MSP as an overall sector enabler, i.e., encompassing MSP for a proper planning of marine renewables zones/licensing; Principal Areas (fisheries); or Allocated Zones (aquaculture).
 - Blue Finance; blue skills, careers and jobs; business and investments; training and capacity-building, including Technical Assistance and Information Exchange (TAIEX) and Twinning, also encompassing ocean literacy and maritime safety; remain key cross-cutting axes.
 - On blue finance, as evidenced during the 2022 UfM Conference on Blue Finance and ‘Investing in a Sustainable Blue Economy in the Mediterranean’, there is also a need and a will to better channel funds and resources (innovative finance, sustainable investments, technical assistance, etc.) towards the sectors and activities targeted by the countries themselves in the framework of the 2021 UfM Ministerial Declaration on Sustainable Blue Economy.
- The roadmap and its related implementation have proved to be an extremely useful tool to coordinate and converge efforts.

1.3.1. Problem statement

- Overall, this action will support the UfM Secretariat with the technical capacity needed to implement the Ministerial decisions of the 43 UfM countries, both those taken and those to be



formulated in the context of the future 3rd UfM Ministerial on Sustainable Blue Economy, tentatively foreseen in 2025.

- The focus of the technical assistance will be the progressive update of the *Roadmap for the implementation of the Ministerial on Sustainable Blue Economy adopted in 2021*, the full activation of the *monitoring, reporting and evaluation framework* agreed by the countries and the *communication and dissemination* of the results achieved in the implementation of the previous points (Roadmap and Monitoring, Reporting and Evaluation framework).
- All the activities will be carried out as tasked by Ministerial Mandate (the above mentioned 2021 UfM Ministerial Declarations on Sustainable Blue Economy) and in close cooperation with the EU/DGMARE/CINEA and Jordan CoPresidency.

2. OBJECTIVE, PURPOSE & EXPECTED RESULTS

2.1. Overall objective

- The objective of the present Terms of Reference (ToRs) is to assist in ensuring follow-up to the adoption of the 2nd UfM Ministerial Declaration on Sustainable Blue Economy available at <https://ufmsecretariat.org/wp-content/uploads/2021/02/Declaration-UfM-Blue-Economy-EN-1.pdf>, and follow up on its successful implementation at Mediterranean/regional level <https://medblueeconomyplatform.org/wp-content/uploads/2022/12/UfM-Advanced-Draft-Roadmap-Rev-September-2022.pdf>

2.2. Purpose

The specific purpose of this contract is to assist with:

1. **UfM Roadmap for the implementation of the UfM Ministerial on Sustainable Blue Economy**, in particular its progressive update, to be delivered at latest 5 weeks before the organization of each UfM Working Groups on Sustainable Blue Economy in 2024, 2025, 2026 till contract closure. The proposed revisions, duly highlighted in track changes, will be further revised by the Managing Authority in close coordination with the UfM CoPresidency, to reach a draft final version to be shared with the Blue Economy Focal Points (and permanent observers) as background document in advance of each BE WG meeting, when so agreed by the Managing Authority and the UfM CoPresidency.

Updates will include both the narrative part of the Roadmap as well as the updated list of projects (keeping track of projects opening and closing within various regional framework; by different donors; etc).

As part of the activity, it is expected that the consultants will maximize coordination and networking for the purpose of promoting the Roadmap and the blue economy process at large among blue economy stakeholders and donors in the Med region, thus favoring convergence of financial resources/initiatives, programs, projects around the Ministerial priorities. Particular attention will be placed on the coordination with the WestMed Initiative, EUSAIR and other relevant frameworks.



The latest version of the *Roadmap for the implementation of the UfM Ministerial on Sustainable Blue Economy* is available at ufm-advanced-draft-roadmap-sustainable-blue-economy-april-2023.pdf (medblueeconomyplatform.org)

2. Monitoring, Reporting & Evaluation system, namely progressive up to full activation of the Monitoring, Reporting & Evaluation system agreed by the 43 countries to monitor the implementation of the Roadmap towards the fulfilment of the 2021 UfM Ministerial Declaration on SBE. The work will consist in:

- **Compiling and analysing the yearly updates/presentations** by the countries (*UfM Focal Points on Blue Economy*) to monitor progress on the accomplishment of the Priorities of the 2021 UfM Ministerial Declaration on SBE. The updates will focus on both commonalities and specificities including the following aspects:
 - Initiatives, planned and ongoing, in which countries are involved in (at both national and regional level) per each Ministerial Declaration Priority and Call for Action.
 - Initiatives implemented (and status of implementation 1).
 - Outputs (deliverables) and Outcomes expected per each initiative (and status of achievements)
 - Challenges and mitigation plans/measures (with regards to issues and bottlenecks addressed/foreseen).
- **Produce, compile and analyse trends over time of the quantitative indicators selected** to show progress/change. The monitoring indicators include both output (process) and outcome indicators.

- **Output (Process indicators)**

They are closely connected to the activities, as the direct result of the activity. They refer to indicators to measure whether planned activities took place. They are also named Process indicators. Examples are the number of projects conceptualized, or the number of projects which have been secured funding from EU and international agencies.

- **Result indicators**



This category includes the concrete products describing immediate direct effects directly associated to the activities supported through the actions/sets of activities or projects developed in the context of the Roadmap. These indicators allow assessing whether these actions have been successfully implemented and they are very useful for monitoring the implementation of the intervention.

Preliminary relevant indicators have been developed and included in all Declaration Priorities except for the two cross-cutting priorities considered as 'Enablers', following the structure described below (see link). The overall set of indicators will be closely aligned to the yearly summary report on implementation and will be further developed over time.



Consultants are expected to help with proposals for indicators to be associated to the enablers. They should be formulated, discussed, and finalized in order to complete the **Monitoring, Reporting & Evaluation system**.

The first calculation of the indicators will have to be carried out at the first possible occasion (next BE WG, tentatively foreseen in late April or early June 2023), following exchange and agreement with the Managing Authority and UfM CoPresidency. From then onwards, the indicators will have to be updated progressively and presented to the Working Group on a yearly basis, when so agreed by the Managing Authority and the UfM CoPresidency, if not otherwise stated/agreed.

The Monitoring, Reporting and Evaluation system is available at  [Stand-alone document on the Monitoring system of the Roadmap / 2021 UfM Ministerial on SBE](#) (updated as of March 2023) + related  [Annex on sector-specific indicators](#)

3. Support in highlighting, communicating and disseminating the results achieved in the implementation of the 2021 Ministerial Declaration on Sustainable Blue economy in relation to point 1 and 2, with a maximum of 4 key events (*Stakeholders Conferences; Hackathons; Ocean Conferences; future Ministerial etc.*) up to contract closure, to be defined jointly with the UfM CoPresidency and Secretariat. The activities might consist in visually attractive papers, leaflets, presentations or short videos with translation/subtitles in EN, FR, AR, if so required.

3. ASSUMPTIONS & RISKS

3.1. Assumptions

- The ability to identify and engage relevant partners/stakeholders, ensure appropriate communication and circulation of information between partners/stakeholders, adopt an inclusive approach and use information appropriately; promote ownership.
- The degree of cooperation, involvement and willingness of the various concerned stakeholders involved to collaborate closely.

3.2. Risks

- Ineffective coordination of the activities
- Lack responsiveness of partners
- Political instability in the region; Changing priorities in beneficiary countries'; slow adjustment of activities and envisaged actions; to changing priorities in beneficiary countries.
- Overall sanitary situation

4. SCOPE OF THE WORK

4.1. Results and outputs to be achieved by the Contractor

Under the overall supervision of the UfM Blue Economy Division, within the available budget and with a reasonable distribution of resources, the contractor is expected to deliver the following outputs:

- progressive updates of the **UfM Roadmap for the implementation of the UfM Ministerial on Sustainable Blue Economy** as detailed at point 2.2.1.
- Activation and progressive update of **the UfM Sustainable Blue Economy Monitoring, Reporting**



& Evaluation system, including calculation of the related selected indicators by Ministerial priority and compilation and analysis of the yearly updates/presentations as detailed in point 2.2.2.

- Elaboration of **communication and dissemination material related to the Roadmap and the Monitoring, Reporting and Evaluation system** as agreed with the Managing Authority in close coordination with the UfM CoPresidency (*specific papers, PPTS, presentations, leaflets, short videos or similar*) as detailed at point 2.2.3.
- As explained at point 7.1, the updated reports of both the Roadmap and the Monitoring, Reporting and Evaluation system will be provided in EN and FR for the initial revisions. However, every year, the finalized version of such documents for 2024,2025,2026 – to be posted on the Med Blue Economy Platform - will have to be translated in also in AR.

The Contractor shall present the above deliverables within the set reporting requirements illustrated in par. 7.

4.2. Project management

4.2.1. Responsible body

The project will be managed by UfM Water, Environment and Blue Economy Division.

All issues related to the technical elements in relation to this contract, mainly the specific activities as outlined in section 4.1 of these Terms of Reference, shall be taken by the project manager nominated by the contracting authority pursuant to special conditions of contract Article 2.1. The project manager will ensure these tasks in accordance with UfM internal rules and procedures.

5. LOGISTICS AND TIMING

5.1. Location

The services shall be carried out from remote, with regular/weekly communication with the UfM Secretariat(Barcelona).

Missions to UfM, UfM countries or events shall be included in the financial proposal of the tender. Missions will be agreed with the managing authority and if sanitary conditions allow.

An estimate of maximum 10 missions, if necessary, can be considered if not otherwise agreed with the Managing Authority.

5.2. Commencement date & Period of implementation of tasks

The intended start date is at contract signature and the period of implementation of the contract shall be till 30/4/2026.

6. REQUIREMENTS

Tenders deviating from the requirements or not covering all minimum requirements described below may be rejected on the basis of non-compliance with the tender specifications and will not be further evaluated.



6.1. Staff

Note that civil servants and other staff of the public administration, of the partner country or of international/regional organisations based in the country, shall only be approved to work as experts if well justified. The justification should be submitted with the tender and shall include information on the added value the expert will bring as well as proof that the expert is seconded or on personal leave.

6.1.1. Experts

Experts have a crucial role in implementing the contract. These terms of reference contain the required key expert profile.

Expert 1.: Team leader/Coordinator

Qualifications and skills

- Education at least up to a university degree (where a university degree has been awarded on completion of four years study in a university or equivalent institution) in marine and maritime affairs, management, policy, sciences, economics, statistics and other relevant fields, equivalent relevant experience and/or degree relevant to the present assignment.
- Thorough knowledge of English, written and spoken; satisfactory knowledge of French (either as skill or through professional backstopping).
- Further knowledge of Arabic is considered an asset.

General Professional Experience:

- Minimum 10 years of proven experience in a management and/or coordination role, or any equivalent activity.
- Solid knowledge of blue economy/marine/maritime issues.

Specific Professional experience

- Experience in implementing a project of similar nature, e.g., running/coordinating a team of experts in order to organize and elaborate strategic assessments, analysis, studies and publications etc.
- Further knowledge of the specific blue economy issues in the Mediterranean is considered an asset.
- Proven experience and ability to work with multicultural teams and organizations in the Mediterranean is considered necessary.

The assignment should be carried out by a Team Leader/Coordinator together with a team of experts.

It is up to the Contractor to propose a strong methodology for the elaboration of the work to be carried out by a solid team of experts (*supported by a backstop team, as appropriate*), which can satisfactorily deliver the required tasks and produce the expected deliverables/overall results.



The interdisciplinary and multicultural team of experts – including the Team Leader/Coordinator (UfM national) plus experts (preferably from the southern and eastern med) - shall be best composed of experts from different Med sub regions.

The team of experts is expected to have a) complimentary/extensive knowledge of blue economy priority issues in the Mediterranean region as well as b) language abilities adapted to the tasks to be performed (it is expected a good combination of English, French and Arabic).

In identifying the team, it should be considered that the UfM promotes gender equality and women empowerment.

The experts must be independent and free from conflicts of interest in the responsibilities accorded to him/her.

Contractor shall ensure that all services will be provided and supported by appropriate expertise; methodology and the proposed team will be included in the offer.

6.1.2. Other experts, support staff & backstopping

The Contractor will be responsible for:

- Project backstopping, administration, and financial management
- Provision of the experts and the necessary support staff, as defined in the Terms of Reference
- Quality control and timely delivery of all outputs in line with the agreed work plan
- All support staff and backstopping costs
- All necessary equipment for the team of experts

6.2. Office accommodation

Office accommodation for each expert working on the contract is to be provided by the Contractor.

6.3. Facilities to be provided by the Contractor

The Contractor shall ensure that experts are adequately supported and equipped. In particular, it shall ensure that there is sufficient administrative, secretarial and interpreting provision to enable experts to concentrate on their primary responsibilities. It must also transfer funds as necessary to support its activities under the contract and to ensure that its employees are paid regularly and in a timely fashion.

6.4. Equipment

No equipment is to be purchased on behalf of the Contracting Authority as part of this service contract or transferred to the Contracting Authority at the end of this contract. Any equipment related to this contract, which is to be acquired must be purchased by means of a separate supply tender procedure.

The Contractor is expected to work remotely using its own office equipment; when necessary and requested, the Contractor may work at UfM Secretariat premises.



7. REPORTS

7.1. Submission & approval of reports

The reports must be submitted in English to the Project Manager. The Project Manager is responsible for approving the reports.

Following the comments received, the Contractor will send a revised version by e-mail, before formally submitting the final version.

The approved version of the final report shall be submitted in two copies (one hard copy plus **one electronic version** (MS Word format) to the Manager in charge. These final versions must be accompanied by the final invoice.

The Secretariat will provide its comments on the submitted Inception, Interim and Final reports, within 10 working days upon receipt according to the above indicated timing.

To summarize, the Contractor shall provide reports as per Table below; payments will be done accordingly:

Name of report	Content	Time of submission
Inception report	Work plan and strategy (tentative for the entire contract, more specific for year 1, more detailed for the first six months)	2 weeks after project start
Interim Report 1	<p>Interim Report plus Annexes (Interim report plus First update of the RoadMap in EN and FR; plus first compilation of the Monitoring Reporting and Evaluation system document in full, including analysis of the presentations provided by the countries and calculation of the indicators in EN and FR)</p> <p>In line with Section 4.1 above on results and outputs:</p> <ul style="list-style-type: none">- The Roadmap for the implementation of the 2021 UfM Ministerial on Sustainable Blue Economy will be duly updated with all relevant new and emerging projects/initiatives/policies/programmes at regional or sub-regional level and for each of the 10 Ministerial priorities. This will build on the latest update of the Roadmap document which took place in April 2023.- Equally building on the last update of the Roadmap document which took place in April 2023, relevant provisions on the Results-based Monitoring, Reporting, and Evaluation mechanism of the Roadmap/Ministerial	April 2024



	<p>will be updated: namely (i) consolidated conclusions will be drawn from the Summary Table already included in the Roadmap (Section 7) on the 1st reporting exercise by the countries which took place in the framework of the 13th UfM Working Group on Blue Economy (Brussels and online, 14 March 2023); and (ii) Calculation of the indicators by Ministerial priority. Indicators should cover all 10 Ministerial priorities.</p> <ul style="list-style-type: none"> - Annexes to interim report 1 will include all PPTs/expert materials/background documents produced to feed, in particular: any UfM Blue Economy Working Groups which may have taken place during the reporting period; or in the context of any milestone meetings/events (with a maximum to 4 over the implementation of the tender) which may have taken place during this reporting period. To be especially taken into account under the present reporting period is the 2nd UfM Stakeholder Conference on Sustainable Blue Economy due to take place in Athens on 19-21 February 2024. 	
Interim Report 2	<p>Interim report plus Annexes (Annual revision of the Roadmap in EN, FR and AR for posting on the Med Blue Economy Platform and official distribution; 2) Finalized 2023 compilation of the Monitoring Reporting and Evaluation system document in EN, FR, AR)</p> <p>In line with Section 4.1 above on results and outputs</p> <ul style="list-style-type: none"> - The Roadmap for the implementation of the 2021 UfM Ministerial on Sustainable Blue Economy will be duly updated with all relevant new and emerging projects/initiatives/policies/programmes at regional or sub-regional level and for each of the 10 Ministerial priorities. This will build on the latest update in April 2024 under Interim Report 1. - Equally building on the last update of the Roadmap document (April 2024), relevant provisions on the Results-based Monitoring, Reporting, and Evaluation mechanism of the Roadmap/Ministerial will be updated: namely (i) integration of annual reporting by the countries, as pertinent and (ii) updating/calculation of the indicators, as relevant. - Annexes to interim report 2 will include all PPTs/expert materials/background documents produced to feed, in 	November 2024



	particular: any UfM Blue Economy Working Groups which may have taken place during the reporting period; or in the context of any milestone meetings/events (with a maximum to 4 over the implementation of the tender which may have taken place during the reporting period.	
Interim Report 3	<p>Interim Report plus Annexes (Interim report plus Second Update of the RoadMap in EN and FR; plus Second compilation of the Monitoring Reporting and Evaluation system document in full, including analysis of the presentations provided by the countries and calculation of the indicators in EN and FR).</p> <p>In line with Section 4.1 above on results and outputs</p> <ul style="list-style-type: none">- The Roadmap for the implementation of the 2021 UfM Ministerial on Sustainable Blue Economy will be duly updated with all relevant new and emerging projects/initiatives/policies/programmes at regional or sub-regional level and for each of the 10 Ministerial priorities. This will build on the latest update of the Roadmap submitted under the present tender in November 2024.- Equally building on the last update of the Roadmap document (November 2024), relevant provisions on the Results-based Monitoring, Reporting, and Evaluation mechanism of the Roadmap/Ministerial will be updated: namely (i) integration of annual reporting by the countries, as pertinent and (ii) updating/calculation of the indicators, as relevant.- Annexes to interim report 3 will include all PPTs/expert materials/background documents produced to feed, in particular: any UfM Blue Economy Working Groups which may have taken place during the reporting period; or in the context of any milestone meetings/events (with a maximum to 4 over the implementation of the tender which may have taken place during this reporting period.	February 2025
Interim Report 4	Interim report plus Annexes (Annual official 2025 revision of the Roadmap in EN, FR and AR for posting on the Med Blue Economy Platform and official distribution to countries; 2) Finalized 2024 compilation of the Monitoring Reporting and Evaluation system document in EN, FR, AR)	November 2025



	<p>In line with Section 4.1 above on results and outputs</p> <ul style="list-style-type: none">- The Roadmap for the implementation of the 2021 UfM Ministerial on Sustainable Blue Economy will be duly updated with all relevant new and emerging projects/initiatives/policies/programmes at regional or sub-regional level and for each of the 10 Ministerial priorities. This will build on the latest update of the Roadmap submitted under the present tender in February 2025.- Equally building on the last update of the Roadmap document (February 2025), relevant provisions on the Results-based Monitoring, Reporting, and Evaluation mechanism of the Roadmap/Ministerial will be updated: namely (i) integration of annual reporting by the countries, as pertinent and (ii) updating/calculation of the indicators, as relevant.- Annexes to interim report 4 will include all PPTs/expert materials/background documents produced to feed, in particular: any UfM Blue Economy Working Groups which may have taken place during the reporting period; or in the context of any milestone meetings/events (with a maximum to 4 over the implementation of the tender which may have taken place during this reporting period.	
Interim report 5	<p>Interim Report plus Annexes (Interim report plus Third Update of the RoadMap in EN; plus Third compilation of the Monitoring Reporting and Evaluation system document in full, including analysis of the presentations provided by the countries and calculation of the indicators in EN and FR)</p> <p>In line with Section 4.1 above on results and outputs</p> <ul style="list-style-type: none">- The Roadmap for the implementation of the 2021 UfM Ministerial on Sustainable Blue Economy will be duly updated with all relevant new and emerging projects/initiatives/policies/programmes at regional or sub-regional level and for each of the 10 Ministerial priorities. This will build on the latest update of the Roadmap submitted under the present tender in November 2025.- Equally building on the last update of the Roadmap document (November 2025), relevant provisions on	February 2026



	<p>the Results-based Monitoring, Reporting, and Evaluation mechanism of the Roadmap/Ministerial will be updated: namely (i) integration of annual reporting by the countries, as pertinent and (ii) updating/calculation of the indicators, as relevant.</p> <p>- Annexes to interim report 5 will include all PPTs/expert materials/background documents produced to feed, in particular: any UfM Blue Economy Working Groups which may have taken place during the reporting period; or in the context of any milestone meetings/events (with a maximum to 4 over the implementation of the tender which may have taken place during the reporting period.</p>	
Final technical assistance report including RoadMap and funding opportunities/projects	Description of the overall support provided, plus annexes of the specific work carried out including all material related to the final deliverables produced (final 2025 revision of the Roadmap in EN, FR and AR; final 2025 revision of the Monitoring Reporting and Evaluation system document in EN, FR, AR); related analysis, problems encountered and recommendations for follow up; a final invoice and the financial report.	No later than 25 working days before the end of the assignment

7.2. Language

The reporting language, as well as all writing communication between the Secretariat and the Contractor will be in English. The working languages will be English and French (and Arabic, as applicable).